

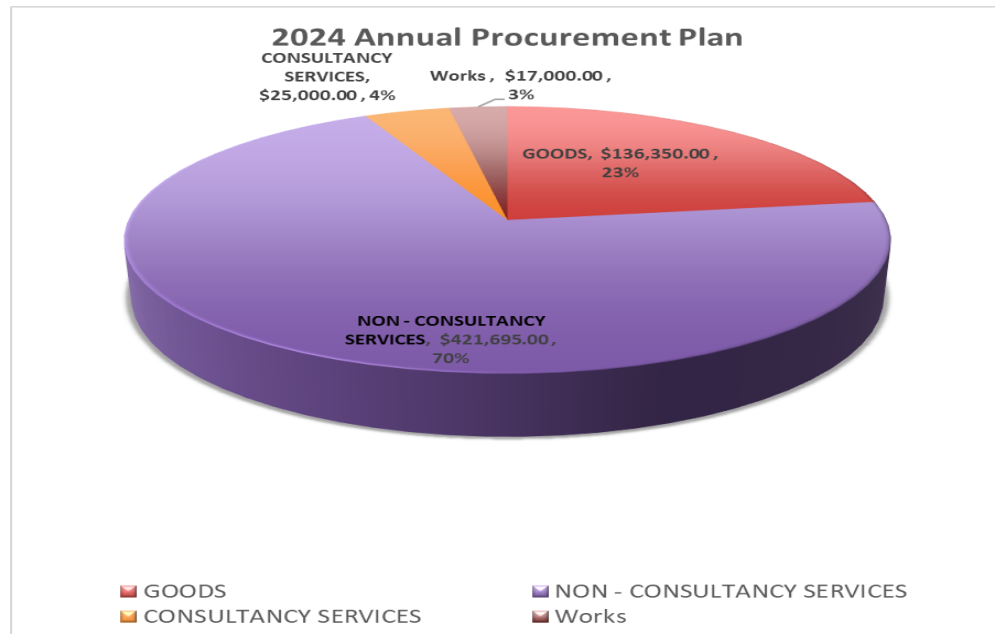
2024 ANNUAL PROCUREMENT PLAN

As at 01 January 2024

Sourcing Category Code	Sourcing Category Definition	Type of Competition Code	Sourcing Type of Competition
GO	Goods	OC	Open Competition
W	Works	LC	Limited Competition
CS	Consultant Services	DC	Direct Competition
NC	Non-Consulting Services		

Sourcing Method Code (CS)	Sourcing Method Definition	Sourcing Method Code (GO)	Sourcing Method Definition
QCBS	Quality and Cost-Based Selection	RFP	Request for Proposals
FBS	Fixed Budget Selection	RFB	Request for Bids
LCS	Least Cost Selection	RFQ	Request for Quotations
QBS	Quality Based Selection	DIR	Direct Selection
CQS	Consultant Qualification Selection	UN	UN Agencies (Direct)
CDS	Direct Selection		
INDV	Individual Consultant Selection		
UN	UN Agencies (Direct)		
PRA	Procurement Agents		

Sourcing Method Code (W)	Procurement Method Definition	Sourcing Method Code (NC)	Procurement Method Definition
RFP	Request for Proposals	RFP	Request for Proposals
RFB	Request for Bids	RFB	Request for Bids
RFQ	Request for Quotations	RFQ	Request for Quotations
DIR	Direct Selection	DIR	Direct Selection
UN	UN Agencies (Direct)	UN	UN Agencies (Direct)
FCA	Force Account	FCA	Force Account
PPP	Public Private Partnerships	PPP	Public Private Partnerships



2024 Annual Procurement Plan		
No.	Category	Total Amount (USD)
1	GOODS	\$ 136,350.00
2	NON - CONSULTANCY SERVICES	\$ 421,695.00
3	CONSULTANCY SERVICES	\$ 25,000.00
4	Works	\$ 17,000.00
TOTAL		\$ 600,045.00

2024 NON - CONSULTANCY SERVICES

Description (Value cannot exceed 250 Characters)	Reference No.	Category - Sourcing	Sourcing Method	Type of Competit ion	Estimated Amount in US\$	Financed By	Request Submission Date	Invitation Date	Opening Date	Evaluation Date	Approval Date	Opening of Financial Proposal	Combined Evaluation	Approval Date	Contract Vetting	Contract Signing
Non-Consultancy Services																
Interpretation services for the virtual Standing Committee meeting	AU/ECOSOCC/NC/01	NC	RFQ	LC	\$ 2,000.00	MS (100%)	4-Apr-24	9-Apr-24	16-Apr-24	7-May-24	14-May-24	21-May-24	28-May-24	4-Jun-24	11-Jun-24	16-Jun-24
Air tickets: 3rd Ordinary Session of the Standing Committee of the 4th General Assembly	AU/ECOSOCC/NC/02	NC	Framework	LC	\$25,000.00	MS (100%)	4-Apr-24									
Inland Transport: 3rd Ordinary Session of the Standing Committee for the 4th General Assembly	AU/ECOSOCC/NC/03	NC	RFQ	LC	\$ 3,000.00	MS (100%)	4-Apr-24	9-Apr-24	16-Apr-24	7-May-24	14-May-24	21-May-24	28-May-24	4-Jun-24	11-Jun-24	16-Jun-24
Conference package: 3rd Ordinary Session of the Standing Committee of the 4th Genarl Assembly	AU/ECOSOCC/NC/04	NC	RFQ	LC	\$ 1,000.00	MS (100%)	4-Apr-24	9-Apr-24	16-Apr-24	7-May-24	14-May-24	21-May-24	28-May-24	4-Jun-24	11-Jun-24	16-Jun-24
Call for Application into the ECOSOCC 4 th Permanent General Assembly (translation)	AU/ECOSOCC/NC/05		RFQ		\$ 3,000.00	MS (100%)	19-Jan-24	20-Jan-23	25-Jan-23	1-Feb-23	22-Feb-23	1-Mar-23	8-Mar-23	15-Mar-23	22-Mar-23	29-Mar-23
First Statutory Technical and Political meetings of the AGA Platform	AU/ECOSOCC/NC/06	NC	Framework	LC	\$ 3,000.00	MS (100%)	30-Jan-24									
renewal of Zoho Connect subscription for GA platform	AU/ECOSOCC/NC/07	NC	Direct	LC	\$ 2,000.00	MS (100%)	16-Feb-24	21-Feb-24	28-Feb-24	20-Mar-24	27-Mar-24	3-Apr-24	10-Apr-24	17-Apr-24	24-Apr-24	29-Apr-24
Set-up of Zoho-Connect Platform for National Chapters	AU/ECOSOCC/NC/08	NC	Direct	LC	\$ 2,000.00	MS (100%)	20-Feb-24	25-Feb-24	3-Mar-24	24-Mar-24	31-Mar-24	7-Apr-24	14-Apr-24	21-Apr-24	28-Apr-24	3-May-24
Inland transportation: 44th Ordinary Session of the Executive Council and 37th Ordinary Session of the Assembly	AU/ECOSOCC/NC/09	NC	RFQ	LC	\$ 2,000.00	MS (100%)	30-Jan-24	4-Feb-24	11-Feb-24	3-Mar-24	10-Mar-24	17-Mar-24	24-Mar-24	31-Mar-24	7-Apr-24	12-Apr-24
Interpretation Services: Credentials Committee meeting	AU/ECOSOCC/NC/10	NC	RFQ	LC	\$ 500.00	MS (100%)	16-Jan-24	21-Jan-24	28-Jan-24	18-Feb-24	25-Feb-24	3-Mar-24	10-Mar-24	17-Mar-24	24-Mar-24	29-Mar-24
Air tickets: Global Futures Forum, Working Session with AU Representational Mission to the USA	AU/ECOSOCC/NC/11	NC	Framework	LC	\$15,000.00	MS (100%)	26-Feb-24									
Airtickets: Technical Consultation on the AU Institutional Mechanism for Diaspora Engagement	AU/ECOSOCC/NC/12	NC	Framework	LC	\$27,000.00	MS (100%)	4-Apr-24									
Interpretation services during the Virtual CSO Pre-Summit	AU/ECOSOCC/NC/13	NC	RFQ	LC	\$ 2,000.00	MS (100%)	15-Apr-24	20-Apr-24	27-Apr-24	18-May-24	25-May-24	1-Jun-24	8-Jun-24	15-Jun-24	22-Jun-24	27-Jun-24

Air tickets: AU-UN ECOSOCC meeting	AU/ECOSOCC/NC/14	NC	Framework	LC	\$ 2,700.00	MS (100%)	6-May-24										
Interpretation services for the Stakeholder Consultations on the AU TotY24 1 and2	AU/ECOSOCC/NC/15	NC	RFQ	LC	\$ 4,000.00	MS (100%)	9-Jun-24	14-Jun-24	21-Jun-24	12-Jul-24	19-Jul-24	26-Jul-24	2-Aug-24	9-Aug-24	16-Aug-24	21-Aug-24	
Air tickets: Visiting Lecture at the Centre of Human Rights, University of Pretoria	AU/ECOSOCC/NC/16	NC	Framework	LC	\$ 800.00	MS (100%)	16-Jul-24										
Interpretation services during the Stakeholder Consultations on the AU TotY24 3	AU/ECOSOCC/NC/17	NC	RFQ	LC	\$ 2,000.00	MS (100%)	10-Jul-24	15-Jul-24	22-Jul-24	12-Aug-24	19-Aug-24	26-Aug-24	2-Sep-24	9-Sep-24	16-Sep-24	21-Sep-24	
Airtickets: Budget Retreat	AU/ECOSOCC/NC/18	NC	Framework	LC	\$ 1,800.00	MS (100%)	10-Jul-24										
Airtickets: Bilaterals on the margins of the 10th meeting of the EU Africa Economic and Social Stakeholder Network	AU/ECOSOCC/NC/19	NC	Framework	LC	\$27,000.00	MS (100%)	16-Jul-24										
Interpretation and translation services for various programmatic activities	AU/ECOSOCC/NC/20	NC	RFQ	LC	\$45,000.00	MS (100%)	30-Jan-24	4-Feb-24	11-Feb-24	3-Mar-24	10-Mar-24	17-Mar-24	24-Mar-24	31-Mar-24	7-Apr-24	12-Apr-24	
Global forum on migration and development	AU/ECOSOCC/NC/21	NC	framework	LC	\$ 5,000.00	MS (100%)											
Confence package for 2nd meeting of ECOSOCC Brain trust	AU/ECOSOCC/NC/22	NC	RFQ	LC	\$ 5,000.00	MS (100%)	2-Jan-24	7-Jan-24	14-Jan-24	4-Feb-24	11-Feb-24	18-Feb-24	25-Feb-24	3-Mar-24	10-Mar-24	15-Mar-24	
Conference Package for Citizens Forum	AU/ECOSOCC/NC/23	NC	RFQ	LC	\$15,000.00	MS (100%)	16-Jul-24	21-Jul-24	28-Jul-24	18-Aug-24	25-Aug-24	1-Sep-24	8-Sep-24	15-Sep-24	22-Sep-24	27-Sep-24	
Flight Tickets for Citizens' Forum	AU/ECOSOCC/NC/24	NC	Framework	LC	\$25,000.00	MS (100%)	16-Jul-24										
ECOSOCC General Assembly Conference Package	AU/ECOSOCC/NC/25	NC	RFQ	LC	\$20,000.00	MS (100%)	30-Oct-24	4-Nov-24	11-Nov-24	2-Dec-24	9-Dec-24			30-Nov-24	7-Dec-24	12-Dec-24	
2 nd Ordinary Session of the ECOSOCC 4 th Permanent General Assembly	AU/ECOSOCC/NC/26	NC	RFQ	LC	\$55,000.00	MS (100%)											
Conference Package: ECOSOCC Retreat work plan 2024	AU/ECOSOCC/NC/27	NC	RFQ	LC	\$ 1,500.00	MS (100%)	15-Nov-24	20-Nov-24	27-Nov-24	7-Dec-24				10-Dec-24		12-Dec-24	
Inland Transportation: ECOSOCC Retreat work plan 2024	AU/ECOSOCC/NC/28	NC	RFQ	LC	\$ 500.00	MS (100%)	15-Nov-24	20-Nov-24	27-Nov-24	7-Dec-24				11-Dec-24		13-Dec-24	
Production of Video Documentary on ECOSOCC @ 20	AU/ECOSOCC/NC/29	NC	RFQ	LC	\$15,000.00	MS (100%)	1-Apr-24	6-Apr-24	13-Apr-24	4-May-24	11-May-24	18-May-24	25-May-24	1-Jun-24	8-Jun-24	13-Jun-24	
Staff Administrative Retreat	AU/ECOSOCC/NC/30	NC	RFQ	LC	\$ 7,500.00	MS (100%)	1-Aug-24	6-Aug-24	13-Aug-24								
Social media subscription (Facebook &	AU/ECOSOCC/NC/31	NC	Direct	LC	\$19,200.00	MS (100%)	1-Feb-24	6-Apr-24						13-Apr-24			
Mail Chimp	AU/ECOSOCC/NC/32	NC	Direct	LC	\$ 1,620.00	MS (100%)	1-Feb-24	6-Apr-24						13-Apr-24			
Webmaster assessment visit	AU/ECOSOCC/NC/33	NC	Framework	LC	\$ 1,500.00	MS (100%)	1-Apr-24										
Maintenance of Motor Vehicles	AU/ECOSOCC/NC/34	NC	RFQ	LC	\$ 7,000.00	MS (100%)	1-Feb-24	6-Feb-24	13-Feb-24	5-Mar-24	12-Mar-24	19-Mar-24	26-Mar-24	2-Apr-24	9-Apr-24	14-Apr-24	

2024 GOODS

<u>Description</u> (Value cannot exceed 250 Characters)	<u>Reference No.</u>	<u>Category - Sourcing</u>	<u>Sourcing Method</u>	<u>Type of Competition</u>	<u>Estimated Amount in US\$</u>	<u>Financed By</u>	<u>Request Submission Date</u>	<u>Invitation Date</u>	<u>Opening Date</u>	<u>Evaluation Date</u>	<u>Approval Date</u>	<u>Opening of Financial Proposal</u>	<u>Combined Evaluation</u>	<u>Approval Date</u>	<u>Contract Vetting</u>	<u>Contract Signing</u>
Goods																
Furniture (reception, desks, chairs, Filing cabinets)	AU/ECOSOCC/GO/01	GO	RFQ	LC	\$ 3,500.00	MS (100%)	1-Apr-24	6-Apr-24	13-Apr-24	4-May-24	11-May-24	18-May-24	25-May-24	1-Jun-24	8-Jun-24	13-Jun-24
Floor carpets (3 offices)	AU/ECOSOCC/GO/02	GO	RFQ	LC	\$ 4,100.00	MS (100%)	1-Apr-24	6-Apr-24	13-Apr-24	4-May-24	11-May-24	18-May-24	25-May-24	1-Jun-24	8-Jun-24	13-Jun-24
Toner Cartridges (Colour and black printer)	AU/ECOSOCC/GO/03	GO	RFQ	LC	\$ 5,300.00	MS (100%)	1-Apr-24	6-Apr-24	13-Apr-24	4-May-24	11-May-24	18-May-24	25-May-24	1-Jun-24	8-Jun-24	13-Jun-24
Stationery	AU/ECOSOCC/GO/04	GO	RFQ	LC	\$ 8,050.00	MS (100%)	1-Jul-24	6-Jul-24	13-Jul-24	3-Aug-24	10-Aug-24	17-Aug-24	24-Aug-24	31-Aug-24	7-Sep-24	12-Sep-24
Banners (Wall and roll up)	AU/ECOSOCC/GO/05	GO	RFQ	LC	\$ 10,000.00	MS (100%)	1-May-24	6-May-24	13-May-24	3-Jun-24	10-Jun-24	17-Jun-24	24-Jun-24	1-Jul-24	8-Jul-24	13-Jul-24
Brochures and factsheets	AU/ECOSOCC/GO/06	GO	RFQ	LC	\$ 6,000.00	MS (100%)	1-Jun-24	6-Jun-24	13-Jun-24	4-Jul-24	11-Jul-24	18-Jul-24	25-Jul-24	1-Aug-24	8-Aug-24	13-Aug-24
ECOSOCC @20 booklet : design, publication in hard copy and electronic	AU/ECOSOCC/GO/07	GO	RFQ	LC	\$ 15,000.00	MS (100%)	1-Jun-24	6-Jun-24	13-Jun-24	4-Jul-24	11-Jul-24	18-Jul-24	25-Jul-24	1-Aug-24	8-Aug-24	13-Aug-24
ECOSOCC's 20th Anniversay: Promotional materials	AU/ECOSOCC/GO/08	GO	RFQ	LC	\$ 20,000.00	MS (100%)	30-Mar-24	04-Apr-24	11-Apr-24	02-May-24	09-May-24	16-May-24	23-May-24	30-May-24	06-Jun-24	11-Jun-24
ICT Equipment (Back up drives)	AU/ECOSOCC/GO/09	GO	RFQ	LC	\$ 9,400.00	MS (100%)	01-May-24	06-May-24	13-May-24	03-Jun-24	10-Jun-24	17-Jun-24	24-Jun-24	01-Jul-24	08-Jul-24	13-Jul-24
Antivirus license 12 months	AU/ECOSOCC/GO/10	GO	RFQ	LC	\$ 5,000.00	MS (100%)	01-Apr-24	06-Apr-24	13-Apr-24	04-May-24	11-May-24	18-May-24	25-May-24	01-Jun-24	08-Jun-24	13-Jun-24

